

Lacy McGraw

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Education

Oregon State University (OSU) - Corvallis, OR Fall 2009-June 2013
Nutrition with option in Dietetics, minor in Health Promotion and Health Behavior GPA: 3.64
Cum Laude, Dean's List and Honor Roll

Professional Experience

Lead Patient Dining Specialist; Providence St. Vincent Portland, OR Nov. 2013 to present

- Supervise and assist in ordering and delivering patient meals, communicate with nurses and other staff to manage patients diets, Aid in maintaining consistent workflow in kitchen

Education Program Assistant; OSU Extension Food Hero Portland, OR June 2012 to present

- Organization and management of social media outlets, Edit and create web content, Design and distribute monthly newsletters, Develop training materials, Nutrition curriculum reviews and budgeting of materials

Administrative Assistant to DI Director; Dr. Mary Cluskey Corvallis, OR Sept. 2012 to June 2013

- Independently identify and complete tasks, Aid in professional research, Assist in coordination of the Dietetic Internship, Develop and maintain organization of the director, Implement changes to adhere to standards

Cook/Clerk; OSU Food Service Corvallis, OR Sept. 2011 to June 2012

- Portioning and preparation of food, Rotation and ordering of inventory, Food safety and sanitation responsibility, Operation of kitchen equipment, Attend to individual customer needs

Reception; OSU Electrical Engineering/Computer Science Corvallis, OR Sept. 2009 to April 2013

- Coordination and organization of departmental events, Filing and data entry, Administration tasks, Assembled student informational packets, Order and track supplies usage, Address student related needs

Reception/Customer Service; Farm Bureau Insurance Pocatello, ID April 2009 to July 2009

- Gather information for insurance claims, Assessment of customer issues and resolution, Performed filing and general computer tasks, In person and phone customer service

Customer Service/Sales; Quest Communications Pocatello, ID May 2006 to April 2008

- Managed inbound customer service calls, Complaint resolution, Executed sales initiatives, Proficiency in multiple computer systems, Self-managed training schedules

Volunteer Work and Organization Affiliation

Linus Pauling Healthy Youth Program Corvallis, OR

- Student volunteer. Aided in development and implementation of the curriculum of nutrition classes at the local homeless shelter, classes served 8 to 10 rehabilitating disadvantaged adults.

Girls on the Run, Youth Fitness and Nutrition Mentor Program, OSU Corvallis, OR

- Volunteer coach. Organized and completed lesson plans as well as running activities over a 10 week period for 4 hours a week, responsible for coaching 10 girls between ages 9 and 11.

Oregon Dairy Council Portland, OR

- Volunteer representative at Oregon State Fair. Assisted in distribution of information on healthy mealtime to families at the fair, 8 hours of volunteer time greeting and educating over 80 families